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|  | **GESTIÓN DOCUMENTAL** | **Código** | **FO-GD-22/v1** |
| **FORMATO SOLICITUD DE DOCUMENTOS EXTERNOS** | **Página** | **1/1** |

 **FECHA:** **NOMBRE SOLICITANTE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Código\_\_\_\_\_\_\_\_\_\_****SOLICITUD N°\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| 1. ***Constancia de:***

**\*Aprobación de la Universidad □****\* Egresado □****\* Aprobación de carrera □****\* Beca Trabajo y monitoria □****\* Representación ante los distintos órganos □****\* Título en trámite □** | ***2. Carta para el Consulado □******3. Copia Acta de Grado □******4. Duplicado del diploma □******5. Registro de Diploma □*** |

**Otro documento: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Recibí: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****………………………………………………………………………………………………………………………..**

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| **Fecha de solicitud:** | **DIA** |  | **MES** |  | **AÑO** |  | **Fecha de entrega:** | **DIA** |  | **MES** |  | **AÑO** |  |

 **Nombre del solicitante: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Solicitud N°\_\_\_\_\_\_\_\_\_\_\_\_** **Solicitud: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Firma solicitante Firma Funcionario quien recibe** |